



**THE UNIVERSITY OF
AZAD JAMMU & KASHMIR
MUZAFFARABAD**

Directorate of Finance & Planning
Chehla Campus, Muzaffarabad
Phone: 05822-960417
Purchase Section

Tender Notice

Sealed Tenders are hereby invited from sales/income tax registered firms, having their own setup, for the **PURCHASE OF OFFICE STATIONERY** on open competitive/ single stage one envelop procedure as per AJK PPRA rule 20 & 36(a). The quotations along with Call Deposit Receipt (refundable) @ **Rs. Rs.30,000/- (Stationery)** in favour of the Director Finance & Planning should reach the undersigned on or before **08-01-2026** by 01:00 pm, which will be opened on the same day (i.e. **08-01-2026** at 2:00 p.m, in the presence of available bidders/representatives (if any) in the office of the DF&P, Admin Block, Chehla Campus Muzaffarabad, Tender Document will not be issued on last date. Detailed terms and conditions, specifications and quantity are mentioned in the tender document that may be obtained from the office of the Assistant Director Finance (Purchase) Admin Block, Chehla Campus Muzaffarabad, after depositing tender fee of **Rs.2000/-** (non-refundable), in shape of bank challan/bank draft/pay order in favour of the Director Finance & Planning, University of Azad Jammu & Kashmir, Muzaffarabad. Blacklisted firms/ companies/ suppliers/ distributors/ bidders are prohibited to participate in the tender. All bidders are required to furnish an affidavit/certificate that they are neither blacklisted nor in conflict with Government anywhere in AJK/Pakistan. Evaluation report/award of contract will be displayed on AJK PPRA website. Firms which are not active on AJK Active Taxpayer List (ATL) will be considered as non-filer. The Purchase Committee reserves the right to reject the quotation(s) as per AJK PPRA rule 33. Rates/Quotation validity is 90 days. Advertisement is also available on University website www.ajku.edu.pk and on AJK PPRA website www.ajkppra.gov.pk.


**Deputy Director Finance/
Secretary Purchase Committee**